

# RESIDENTIAL BUILDING PERMIT

## FOR NEW HOME CONSTRUCTION ONLY

### APPLICATION

In accordance with Chapter V of the City Code

*All information requested in this application must be answered completely.*

Application No. _____
Date _____
Approvals:
Code _____ Date _____
Zoning _____ Date _____
Fee:
Plan Review Fee _____

#### 1. SUBJECT PROPERTY

Street Address \_\_\_\_\_  
 Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

#### 2. APPLICANT

Name \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephones: Daytime \_\_\_\_\_ Home \_\_\_\_\_

#### 3. CONTRACTORS/ARCHITECT/ENGINEER/DEVELOPER

**Contractor's Name** \_\_\_\_\_  
 Contractor's Maryland License Number \_\_\_\_\_ Telephone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Electrical Contractor's Name** \_\_\_\_\_  
 Contractor's City License Number \_\_\_\_\_ Telephone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Architect's Name** \_\_\_\_\_  
 Architect's Maryland Registration Number \_\_\_\_\_ Telephone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Engineer's Name** \_\_\_\_\_  
 Engineer's Maryland Registration Number \_\_\_\_\_ Telephone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

#### 4. PROPERTY OWNER

Name \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephones: Daytime \_\_\_\_\_ Home \_\_\_\_\_

#### 5. PERMIT TYPE

- ☐ SINGLE FAMILY  
☐ TOWNHOUSE  
☐ DUPLEX

The model /name/type is: \_\_\_\_\_

## 6. WORK DESCRIPTION

Summarize the work to be performed. Include names of all structures under this permit, i.e., attached garages, detached garages, accessory apartments, sheds, retaining walls, etc.

## 7. PROJECT DETAIL INFORMATION

Total number of structures under this permit \_\_\_\_\_

Total number of dwelling units under this permit \_\_\_\_\_

Stories above grade \_\_\_\_\_ Below grade \_\_\_\_\_ Total number of stories \_\_\_\_\_

Cost of construction (*do not leave blank*) \$ \_\_\_\_\_

## 8. CODE ANALYSIS

Type of construction:

☐ 5A

☐ 5B

Automatic sprinkler system:

☐ YES

☐ NO

## 9. USE GROUP

**R3**

**R4**

## 10. SQUARE FOOTAGE

New structure(s) square footage:

**Building** Basement

1st Floor

2nd Floor

3rd Floor

4th Floor

Roof

**Garage** 1st Floor

2nd Floor

3rd Floor

Garage Roof

Other Structures

**TOTAL BLDG SQ FT**

**SqFt Living Area**

**Deck**

## 11. PERMIT INCLUDES:

Deck

☐ Yes

☐ No

Fence

☐ Yes

☐ No

Note: This permit will include Electrical, Mechanical and Use and Occupancy fees.

## 12. WHAT AMP ELECTRIC SERVICE WILL BE INSTALLED? \_\_\_\_\_ AMPS

### APPLICATION SUBMISSION REQUIREMENTS

- ☐ 1. **Completed and signed application**
- ☐ 2. **Copy of the lot** (8 1/2 x 11") from the approved site plan
- ☐ 3. **Copy of the completed Maryland Energy Certification** form
- ☐ 4. **Service Connection Authorization** from the Washingtonian Suburban Sanitary Commission (WSSC)
- ☐ 5. **Soil Certification** (cut and fill) from a Maryland registered geotechnical engineer
- ☐ 6. **Copy of the City On Site permit** for private improvements
- ☐ 7. **Copy of approved landscape plan**
- ☐ 8. **Standard Sediment Control Agreement** if the house construction is proposed on a lot that has not been developed and is not covered by an approved sediment control and grading permit through the developer
- ☐ 9. **Copy of approved Site Development Approval (SDA)**
- ☐ 10. **Copy of State of Maryland Contractor's License**

I hereby certify that I have read and examined this application and that all statements are true and correct; furthermore, I certify that I am the Owner or Lessee of the property, or Agent of either, or the licensed Engineer or Architect employed in connection with the proposed work and that the proposed work is authorized by the Owner in fee and I am authorized to make such application.

Applicant's Name (*please print*) \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Daytime Telephone \_\_\_\_\_